



Royal New Brunswick Rifle  
Association Inc.

**Minutes of RNBRA Board Meeting**  
**UNB Fredericton, Rm HE41**  
**November 27, 2016**

Attendees:

Gordon Holloway, President  
Steven Stewart, 1<sup>st</sup> Vice President  
Matt Wolf, 2nd Vice President  
Conrad Leroux, Immediate Past President  
Debbie Craig, Recording Secretary  
Lorraine Chapman, Director at Large  
Thomas Nowlan, Director at Large  
Don Brown, SFC Representative  
Diane Gould, Pistol Section Representative

Regrets:

Bert deVink  
Shelley Gregan, Treasurer  
Dollard LeBlanc  
Mike Lutes, Director at Large  
Adam MacDonald, President's Designated to  
DCRA Board  
Mark McMullin, Fullbore Section Representative

1. Call to Order. The meeting was called to order at 2:02PM.
2. Opening Remarks. The President welcomed those in attendance and Debbie Craig, Diane Gould and Matt Wolf who participated by telephone, to the first meeting of the newly elected Board for 2016-2017.
3. Reading of Article 10.02 of the RNBRA By-laws. The President read RNBRA Article 10.02 of the By-Laws.
4. Board Approval of Recording Secretary and Treasurer. The President requested approval of Debbie Craig as the Recording Secretary and Shelley Gregan as Treasurer for the RNBRA for 2016/2017. Conrad Leroux moved, seconded by Steven Stewart, that Debbie Craig be approved as the Recording Secretary and Shelley Gregan as the Treasurer for the RNBRA for 2016/17. MOTION CARRIED
5. Agenda Approval/Amendments. Steven Stewart moved, seconded by Don Brown, that the Board accept the Agenda as circulated and amended. MOTION CARRIED
6. Minutes of Board Meeting, September 26, 2016. The President indicated that members were asked, when the Agenda was circulated, to read both the Minutes of the September 26, 2016 Board Meeting and the October 16, 2016 Minutes of the RNBRA Annual General Meeting, from the RNBRA website; therefore, the Minutes were considered as read. Lorraine Chapman moved, seconded by Conrad Leroux, that the Minutes of the September 26, 2016 Board Meeting be accepted as distributed. MOTION CARRIED
7. Matters Arising from the Minutes of the September 26, 2016 Board Meeting. There were no matters arising from the Minutes of the September 26, 2016 Board Meeting.
8. Correspondence. The following letters and emails were read:

- 8.1 St. Croix Sportsman Club Report. The Secretary read a report, dated October 16, 2016 from the air gun program at the St. Croix Sportsman Club, submitted by Don Brown.
- 8.2 Natural Resources Annual Registration. The Secretary reported that the 2017 Shooting Club Annual Registration for RNBRA was submitted to the Fish & Wildlife Branch of the Province's Energy and Resource Development Department on November 16, 2016. Lorraine Chapman noted that this annual registration must be completed in order for shooters to use RNBRA sanctioned ranges and that they must carry their membership card when on these ranges.
- 8.3 Letter Regarding Moose Draw Changes. Conrad Leroux read an email from Mike Roy, from Northern New Brunswick, dated October 31, 2016, proposing changes to the resident moose draw to increase the draw percentage odds for a resident. He also read subsequent emails between him and Mr. Roy but the Board felt that this was not something within the perimeters of the RNBRA to address.

Lorraine Chapman moved, seconded by Don Brown, that Conrad Leroux draft a letter to Mike Roy stating that the RNBRA cannot take a position on matters of the NB Fish & Wildlife Branch. MOTION CARRIED

- 8.4 UNB Volunteer Coaching Survey. The Secretary indicated that an email was received from Dr. Jonathon Edwards, Assistant Professor, UNB Recreation and Sports Studies, dated October 18, 2016, inviting RNBRA to take part in a research study that explores the costs, motivations, satisfaction and constraints of coaching in a small province. Conrad Leroux spoke to the email and Don Brown volunteered to contact Dr. Edwards with regards to the study; the President to forward the email, with attachments, to Don.
- 8.5 Sport & Recreation Invitation, Recognition of Robert Keirstead. The Secretary indicated that an email had been received from Jean-Luc Benoit, Consultant with the NB Sport & Recreation Branch, dated November 25, 2016, stating that the Minister of Heritage & Culture will be inviting Robert Keirstead to the Legislature and a reception on December 6, 2016 to recognize his participation at the Paralympic Games. Conrad Leroux indicated that an invitation will also be forwarded to the RNBRA; the Board approved Conrad to attend the reception as the RNBRA representative.
- 8.6 Invitation to the NB Lieutenant-Governor to be RNBRA Patron. The President read a letter he forwarded to the Honourable Jocelyne Roy-Vienneau, Lieutenant-Governor of the Province of New Brunswick, on November 3, 2016, inviting her to consider acting as the Patron of the RNBRA. There has been no reply received to date.
- 8.7 Loan of the Prince of Wales Trophy to Government House and Request for 150<sup>th</sup> Congratulatory Statement. Conrad Leroux read a letter he sent to Tim Richardson, Principal Secretary, Office of the Lieutenant-Governor, dated November 3, 2016, volunteering to loan the RNBRA Prince of Wales trophy for public display in Government House. The letter also requested that the Lieutenant-Governor issue a congratulatory statement for the RNBRA 150<sup>th</sup> Anniversary which is December 3, 2016. There has been no reply received to date.

8.8 Information Request from the Springfield Sports Club. The Secretary read an email from Tim Cairns, for John D. Harper, President of the Springfield Sports Club, dated September 1, 2016, requesting additional information on the general operation of the RNBRA. Conrad Leroux indicated that the email was a result of a presentation he and the President had made to the Springfield Club to re-affiliate with the RNBRA. The Board approved Lorraine Chapman to speak with John Harper, as a follow-up to the email.

9. Activity Reports.

9.1 Pistol Section Report. Diane Gould reported that the Pistol Section experienced a great season and currently has 150 members. They have enough competitors to participate in the upcoming World Shoot in Paris, France and will be raising funds to support this event. The Club conducted 26 matches this year and sent a good contingent to the Nationals in Nova Scotia. They are currently canvassing their membership for participation in next year's competitions.

9.2 Fullbore Section Report. The President spoke on behalf of Mark McMullin, the liaison to RNBRA for the Fullbore Section, and reported that the Fullbore shooting schedule for 2017 was set at their recent Annual General Meeting. It was noted that the World FTR championship will be held in Ottawa in 2017 and a number of NB shooters are planning to compete.

9.3 Air Gun Club Report. Don Brown reported that there are currently 14 members. The lack of competitors from the other Atlantic Provinces is a concern which may mean that St. Stephen cannot host this year's North Atlantic Competition. He requested that RNBRA review its funding to Clubs to assist shooters competing provincially and at the National and International level. The Club has recently received an offer for free use of a 3-position air gun target system, for one year. Don indicated that the Club is currently seeking new accommodation and members. He identified some of the upcoming shooting events and acknowledged the contribution to the Club, by foreign exchange students.

9.4 Shotgun and Smallbore Report. Steven Stewart spoke about recent Shotgun shoots and Smallbore events at Woodstock, St. Stephen/St. Croix and Fredericton. Steven Stewart thanked the RNBRA for its financial support for these events.

10. Treasurer's Report. Lorraine Chapman spoke on behalf of Shelley Gregan, Treasurer, and stated that the current Bank Balance is \$62,199.94 with a \$500 deposit to be made this week. Lorraine and Conrad Leroux spoke about the 2016/17 budget submitted with the government grant application and need for its refinement now that we have our funding in place. This will be the responsibility of the Finance Committee Chair.

11. New Business.

11.1 Filling Committee Positions, 2016/2017. The President reviewed the current List of Officers, Directors, Trustees and Committees for 2016-2017 (see attached list dated November 28, 2016). Chairs for Committees were appointed as follows:

(1) Membership Secretary – Matt Wolf

- (2) Cadet Committee Chair – Dollard LeBlanc
  - (3) Audit Committee Chair – Steven Stewart
  - (4) Club Development Committee Chair – Conrad Leroux
  - (5) Finance Committee Chair – To be determined. (TBD)
  - (6) Youth Development – Don Brown
  - (7) Trophy Trustee – Bert deVink
  - (8) Coaching Committee Chair – Mike Lutes
  - (9) Sport and Recreation Submission – TBD
  - (10) 150<sup>th</sup> Anniversary Committee Chair – Lorraine Chapman
- 11.2 Hiring a Part-Time, Paid Assistant to the Board. Conrad Leroux indicated that he and the President had recently attended the Sport NB Annual General Meeting and that he will be following up with contacts in an effort to find a part-time, paid Assistant to the RNBRA Board. A \$5,000 cost for this Assistant will included in next year’s funding application to the NB Sports & Recreation Branch.
- 11.3 Prince of Wales Trophy. Conrad Leroux is currently awaiting a response to his letter to Tim Richardson, Principal Secretary, Office of the Lieutenant Governor, dated November 3, 2016. (Paragraph 8.7)
- 11.4 Trophy Held by Local Reserve Unit. Steven Stewart spoke about the RNBRA trophy currently held on the Distribution Account (DA) of the 1<sup>st</sup> Battalion, Royal New Brunswick Regiment; valued at approximately \$10,000 and currently on display in the WOs’ and Sr NCMs’ Mess. He suggested that RNBRA ask for the return of the trophy or that it be held up for competition. The Board asked Steven to follow-up and report at the next Board meeting.
- 11.5 RNBRA Objectives for 2016/17. The President spoke about RNBRA objectives for 2016/17. The objectives established for the upcoming year are:
- (1) Increase club affiliations by a net increase of five (5). This includes re-affiliation and new affiliations.
  - (2) Sponsor two (2) Range Officer Courses in 2017.
  - (3) Increase the number of young shooters.
  - (4) Develop an RNBRA coaching plan.
  - (5) Facilitate more Club-sponsored Provincial competitions.
- 11.6 Distribution of Funding. Steven Stewart spoke about how the RNBRA distributes its funding to the two (2) Sections (Fullbore and Pistol) and other affiliated clubs. Conrad Leroux suggested that the Sections and other affiliated clubs, who support air gun programs, be requested to make an application for RNBRA, NB Sport & Recreation-granted funds and identify how the funds will be used. Applications for funds for fullbore and pistol shooting must be directed to the corresponding sections.

Conrad Leroux moved, seconded by Steven Stewart, that the two (2) Sections and clubs supporting air gun programs provide requests for a share of provincially provided funding. MOTION CARRIED.

The President indicated that he will forward an email to the Sections and affiliated clubs asking them to submit their requests for financial consideration.

Steven Stewart moved, seconded by Conrad Leroux, that the two clubs (St. Croix and Woodstock) that held Smallbore championships be awarded \$150 each for hosting these events. MOTION CARRIED

12. Committee Reports.

12.1 Coaching. The President read an email from Mike Lutes, Coaching Chair, detailing objectives for the RNBRA coaching program: join the National Coaching Association, letters be sent to affiliated clubs to identify coaching needs, establish contact with current qualified coaches in NB and review current coaching training and what is wanted for 2017. To accomplish these objectives, Mike requested funding for travel expenses.

Don Brown moved, seconded by Lorraine Chapman, that \$800 be allocated to support these coaching initiatives; \$500 in advance and \$300 additional funding to be held in reserve, if required. MOTION CARRIED

12.2 150<sup>th</sup> Anniversary Report. Lorraine Chapman reported on RNBRA 150<sup>th</sup> Anniversary activities to date including matches with 150<sup>th</sup> preceding the name of the competition, displays at events, display and cake at the RNBRA Annual General Meeting, distribution of 150<sup>th</sup> Anniversary pins with explanatory cards and Anniversary acknowledgement in the House of Commons. She indicated that expenses to date are \$2,031.50; use of surplus funds (approximately \$1,000) to be discussed at the next Board meeting. It was suggested that the remaining seventy (70) 150<sup>th</sup> Anniversary pins be issued to current members, new membership in the next year and at future shoots.

12.3 Historical Report. Lorraine Chapman indicated that she has boxes and cadet trophies to be delivered to Bert deVink; Conrad Leroux to deliver. She is currently preparing Proceedings for delivery to the Achieves.

12.4 Royal Championship Team. Matt Wolf indicated that the Royal Championship Team will require funding in 2017; he will submit an email to the President detailing the requirement.

13. Next Meeting. The President proposed that the next meetings of the RNBRA Board take place in March, May and September, as per the By-Laws. An Executive Meeting will take place on Sunday, January 8, 2017; to be confirmed (TBC).

14. Adjournment. The President thanked everyone for attending, in person or by telephone, and moved that the meeting be adjourned at 5:00PM.

Respectfully submitted,

Debbie Craig