

**THE ROYAL NEW BRUNSWICK RIFLE
ASSOCIATION, INC.**

C O N S T I T U T I O N

REVISED 2014



APPENDIX A



RIDEAU HALL
OTTAWA
K1A 0A1

GOVERNMENT HOUSE
RESIDENCE OF GOVERNOR GENERAL

13 May 1983

Dear Mr. Beyliss,

I am writing to thank you for your letter of 11 April, 1983, in which you raised one or two queries concerning the announcement of your new titles.

The announcement should include the fact that "... you have been informed by Government House in Ottawa that Her Majesty The Queen has been graciously pleased to approve the granting of the title Royal to the New Brunswick Rifle Association/Association de tir à la carabine du Nouveau-Brunswick". I should point out also that the granting of the prefix Royal does not entitle you to use the Crown in any form, nor does it entitle you to use any Royal emblems.

If I can be of any further assistance please do not hesitate to get in touch with me.

Yours sincerely,

Nancy R. Dune

for / Edmund Joly de Lotbinière
Administrative Secretary to the Governor General

Mr. J.C. Beyliss, CD
The New Brunswick Rifle Association, Inc.,
160 Park Street,
Fredericton, New Brunswick
E1C 2B5

THE ROYAL NEW BRUNSWICK RIFLE
ASSOCIATION, INC.

CONSTITUTION
Revised 2014

ARTICLE NO. 1: NAME

- 1.1 The Association was notified 13 May 1983, by Government House, Rideau Hall, Ottawa, that Her Majesty, The Queen, has been graciously pleased to approve the granting of the title Royal to The New Brunswick Rifle Association. In recognition thereof, the organization shall be known as the Royal New Brunswick Rifle Association, RNBRA, hereinafter called the Association. See Appendix A - Rideau Hall letter attached.

ARTICLE NO. 2: PURPOSES

- 2.1 The purposes of the Association are to serve all shooting and related disciplines, in New Brunswick; to represent these at or from the provincial level; to promote good sportsmanship, competition, safe, efficient and practical firearms handling, and good marksmanship by civilians, civic police and the military.

ARTICLE NO. 3: MEMBERSHIP

1. Membership in the Association shall be open to persons as defined in the By-Laws, and to organizations which support its purposes.
2. a) Membership in the Association may be withdrawn by a written resignation delivered to the Secretary, but dues paid shall not be refunded.
- b) Membership, either individual or organization, may be refused or cancelled for cause by majority vote of governing board.
3. There shall be two classes of memberships open to persons: Regular and Honorary Life.
- a) Regular Member: A resident or non-resident of New Brunswick may be a Regular Member of the Association as (1) an Annual Member on payment of the prescribed dues or (2) as a Life Member on payment of a prescribed fee. Regular Members in good standing may vote at association meetings on association

business. Regular members, in good standing, resident in New Brunswick may hold office.

b) Honorary Life Member: A person who has made an outstanding contribution to the Association and/or to the support of its objectives may be elected an Honorary-Life-Member. Honorary Life Members shall not be required to pay dues and shall have all the privileges of a Regular Member.

4. There shall be two classes of affiliation open to organizations: Affiliated Club and Sustaining Organization.

a) Affiliated Clubs: Clubs, including military units, cadet units, police units, and shooting clubs may become affiliated with the Association by payment of a prescribed fee.

b) Sustaining Organization: Any organization that supports the purposes of the Association may become a Sustaining organization on payment of a prescribed fee. Sustaining organizations shall have no voice in the governance of the Association.

ARTICLE NO. 4: DUES

1. Dues for the various classes of membership shall be determined by resolution of the Governing Board and be approved by Regular Members at an Annual General Meeting.
2. Annual dues shall be payable on the date designated in the By-Laws of the Association.
3. Members in arrears may be suspended from membership.
4. Suspended members may be reinstated on payment of delinquent dues.

ARTICLE NO. 5: SHOOTING DISCIPLINES AND SECTIONS

1. Members of the Association may group themselves into Sections or Provincial Organizations based on shooting disciplines. The establishment of sections will follow due parliamentary process including prior notification of intention to establish a section to RNBRA affiliated clubs and public election of officers. The section will have a constitution / by-laws and will be financially sound.

2. To govern and promote each shooting sport, a Section may, providing there is no conflict with the Constitution and By-Laws of the Association designate its name and establish and amend its own By-Laws. Should conflict occur, the Constitution and By-Laws of the Association shall prevail.
3. Each named Section may be represented on the Governing Board of the Association by one resident Regular Member in good standing of the Association who shall be elected by the members of the Section. (See Article 8)

ARTICLE NO. 6: GOVERNING BOARD

1. The Association shall be managed by a Governing Board, hereinafter referred to as the Board. The Board shall be composed of the Officers and the Directors.
2. The Board shall meet at the call of the President or at the written request of one half the members of the Board or at the request of the executive
3. Any member of the Governing Board who leaves the Governing Board must return property owned by the Association within 30 days.

ARTICLE NO. 7: OFFICERS

1. The Officers of the Association shall be the President, the 1st Vice-President, the 2nd Vice-President and the Past President. They and the Secretary and Treasurer or Secretary-Treasurer, if the offices are combined, shall constitute an Executive Council empowered to conduct the affairs of the Association between meetings of the AGM or Governing Board.
 - a) the officers of the Association shall be elected from among members of the Association who have an active background in one or more of the Association's shooting disciplines. The officers elected should be known members within the New Brunswick target shooting community and have the requisite target shooting experience and leadership skills to contribute to the leadership of the sport at the provincial / national levels.
2. The Officers of the Association shall hold office from the end of one annual meeting until the end of the next, and shall serve without remuneration. This does not preclude the re-election of any serving officer. They may be removed before the completion of a normal term of office by a majority vote of an annual or special meeting of the Association.
3. The President shall be the chief executive officer of the Association and shall see that the business of the Association is carried

out. Should the office of President become vacant during the year, an interim President shall be selected by the Governing Board from within the Governing Board.

4. The offices of President, 1st Vice President, and 2nd Vice President shall be filled by election at the Annual General Meeting of the Association. Vacancies during the year may be filled by appointment on an acting basis by the President subject to approval by the Governing Board.
5. The Past-President shall be that person who has most recently completed the office of President and is a regular member of the Association.
6. The Secretary and Treasurer or Secretary-Treasurer, if the offices are combined, shall be appointed by the President subject to the approval of the Governing Board and shall be bondable. The Secretary and Treasurer or Secretary-Treasurer shall be a member of the Association with voting rights on the Executive Council and Governing Board.

ARTICLE NO. 8: DIRECTORS

1. Each section may appoint one person to represent the section as a Director on the Governing Board of the Association. (See Article 5.3)
2. A vacancy may be filled by the Section either through election or appointment to complete the term of office of the original Director.
3. Three directors at-large may be elected annually at the Annual General Meeting. (See Article 12.4)

ARTICLE NO. 9: TRUSTEES

1. The Trustees of the Association shall be the Editor of the Association Website/News Bulletin, the Historian, Trophy Trustee and the Custodian of the equipment and property of the Association for which custody is not otherwise provided.
2. The Trustees may be appointed annually by the Executive Council and may be removed at any time by a majority vote of the Governing Board.

ARTICLE NO. 10: COMMITTEES

1. The Committees shall include a Nominating Committee which shall be appointed by the President subject to approval by the Governing Board.
2. Other committees may be established as required by the

Executive Council.

3. Committees shall serve without remuneration.
4. The powers of the committees shall be defined by the Governing Board unless the By-Laws specify otherwise.

ARTICLE NO. 11: MEETINGS

1. The Annual Meeting of the Association shall be held at such time and place as decided by the Governing Board.
2. A Special Meeting of the Association must be held when requested by at least ten (10) regular members who are not members of the Governing Board. The meeting must be held within 30 days of the request and written notice and the purpose(s) of the meeting must be given to all affiliated clubs and resident regular members at least fourteen (14) days prior to the meeting. No other business matters shall be dealt with at such a special meeting.
3. The Executive Council shall meet as required to conduct the business of the Association. Executive meetings may be called by the President or by any three members of the Executive Council.
4. The Governing Board shall meet, at least quarterly, at a place and time determined by the Executive Council. This meeting may be conducted utilizing electronic communications technology. Other meetings of the Governing Board must be held when requested by i) a majority of the Executive, ii) at least one-half of the Governing Board. The meeting must be held within 30 days of the request and written notice and the purpose(s) of the meeting must be given at least fourteen (14) days prior to the meeting.
5. At all meetings of the Association and the Governing Board, every vote shall be determined by a simple majority of votes unless the By-Laws specify otherwise.
6. At all meetings the Chairperson does not vote unless in the event of a tie, in which case the Chairperson shall cast the deciding vote.

ARTICLE NO. 12: ELECTIONS

1. Elections shall be by ballot.
2. Each question on the ballot constitutes a separate ballot and spoiling a vote for one question does not spoil the other questions.

3. Each question on the ballot shall be determined by a simple majority of the votes cast unless otherwise specified in the Constitution or By-Laws.
4. The Nominating Committee shall submit to the Secretary or Secretary-Treasurer nominations for all offices to be filled by election for the following year. Nominations are to be received by the Secretary or Secretary-Treasurer forty five (45) days prior to the AGM. The nominations shall be accompanied by a short biography of each candidate. Each nomination shall be accompanied by a signed acceptance from the nominee indicating willingness to accept the office, if elected. Only New Brunswick resident members of the Association in good standing are eligible to be nominated for office or to stand for election or appointment. Note: email may be used to submit nominations and the seconding of. Email nominations do not require a physical signature and email confirmations from seconders are accepted in lieu of signature.
5. Honorary Life Members shall be elected by ballot at the AGM.
6. The Recording Secretary shall notify all Honorary Life Member candidates of the results of the election. The names of the elected candidates shall be announced at the annual meeting at which they were elected.

ARTICLE NO. 13: QUORUM

1. At all meetings of the Governing Board one half of its members shall constitute a quorum.
2. At all general meetings of the Association, ten (10) Regular Members in addition to at least one-half of the Governing Board, shall constitute a quorum.
3. In elections or other business conducted by ballot, ten (10) votes by regular members in addition to at least one-half of the Governing Board, on any question shall constitute a quorum.

ARTICLE NO. 14: FISCAL YEAR

- 14.1 The fiscal year of the Association shall be established by the Executive Council. The fiscal year will facilitate the year end accounting process.

ARTICLE NO. 15: AUDITORS

- 15.1 The Members of the Association shall at each annual meeting appoint for the following year an audit committee of two members from within the Association. The Audit Committee may retain accounting ex-

pertise to assist with the audit function. A vacancy on this committee may be filled by the Executive Council.

ARTICLE NO. 16: SIGNING OFFICERS

- 16.1 The signing officers of the Association shall be two consisting of the President, Treasurer or Secretary Treasurer and may include one alternate member of the Executive Council appointed by the Governing Board.

ARTICLE NO. 17: BY-LAWS

- 17.1 The Association shall be managed by a set of By-Laws not inconsistent with this Constitution.

ARTICLE NO. 18: AMENDMENT OF CONSTITUTION

1. The Constitution may be repealed or amended by a two-thirds majority vote of a quorum of Regular Members, at the AGM. The vote shall be by ballot.
2. Repeal or amendment of this Constitution may be proposed by the Executive Council or the governing board.
3. Proposals to amend shall be communicated to the Affiliated Clubs through their appointed RNBRA representative at least two months prior to the AGM where they will be voted on.

ARTICLE NO. 19: DISSOLUTION

- 19.1 In the event of dissolution of the Association all the remaining assets after paying of liabilities shall be placed in trust as defined in the By-Laws.

This Constitution was reviewed by Committee and revised on recommendation of the review committee. Adopted at the 2014 AGM

Michael Lutes
President RNBRA