



## Royal New Brunswick Rifle Association Inc.

Minutes of RNBRA 2014 budget and provincial funding request meeting held April 13, 2014 at the All Seasons Inn in Sussex NB

The president started the meeting at 10:00 am and said he viewed this to be an informal meeting of the executive and board for the purpose of completing a budget for the 2014/15 fiscal year, completing the provincial funding request and if time permitted to deal with some financial requests from the Airgun and Fullbore sections.

In attendance were Mike Lutes, April Brewer, Don Brown, Steven Stewart, Michelle Cormier, Don Coleman, Raoul Leblanc, Matt Wolf

All agreed on the meeting format/ agenda proposed by the president.

The president then asked Steven Stewart as the senior past executive member present to lead/ chair the discussion to formulate a budget for the 2014/15 year.

It was agreed that as we had little input too or understanding of the previous budget and how money's had been dispersed prior to the "retirement" of the past President and the resignation of the Treasurer more than 8 months into the fiscal year all we could do was work with what information we had on hand from our sections about their projected program costs and estimate RNBRA costs to determine the money to budget for the categories in last years budget. We made a decision to divide the category for high performance competition into athlete cost and cost of hosting such high performance competition. The information compiled and presented by our Treasurer was of great value to help determine our financial position with respect to profit and loss.

It was agreed that going forward it should be the responsibility of the finance committee to determine a streamlined procedure and to capture and present all the financial information required to make informed competent budget decisions. It was understood that the finance committee should as soon as possible begin communication with the various section executives to ensure the information required is captured regularly.

We concluded the budget part of the meeting with a single sheet of paper on which our estimates are recorded. April Brewer has this and will type it up and circulate it to board members as well as including it in our funding request.

For the provincial funding request portion of our meeting I asked our First Vice President April Brewer to lead/ chair the meeting as she has been our lead on this important submission to the provincial govt since we were presented with the document earlier this year. Under April's direction and due to her previous work as well as our just finished budget meeting we were able to progress rapidly and accurately to completion of this document. April will tidy it up, include our required financial and other information and present it before the April 15 deadline.

This concluded the primary reasons for our meeting but as we had a quorum present and daylight left we decided to deal with a few time sensitive financial requests by the Airgun and Fullbore sections.

I resumed the chair and continued to take minutes.

Don Coleman moved that all Fullbore section money that has been held by the RNBRA as far back as 2006 be identified and transferred to the control of the Fullbore section. Seconded by Michelle. Discussion ensued and it is reasoned that according to records currently available the amount may be aprox. \$9000.00 On the vote the motion passed unanimously

The RNBRA Treasurer was directed to communicate with the Fullbore treasurer to identify these funds and report back to the Board.

Don Coleman moved the RNBRA loan \$9000.00 to the Fullbore section for the purchase of e target systems. This money to be repaid as soon as possible and not later than Dec 31 2014.

Seconded by Matt Wolf. Little discussion was required and on the vote the motion was carried unanimously. This money will be transferred when required.

Michelle Cormier moved that all the former trust funds held by the RNBRA be identified as to their origin, amount, and purpose. Don Coleman seconded. Discussion ensued, currently there are no trust funds as they all appear to have lapsed and paid into the chequing account.

On the vote the motion carried unanimously. Michelle will investigate and report back to the Board.

Raoul Leblanc moved that \$300 be given to the Airgun section to help the Saint Croix Sportsman Club with costs associated with hosting the North Atlantic Airgun Championship in May this year. Seconded by April Brewer. Mike Lutes mentioned that the RNBRA banners have been loaned out for this event and Don Brown has then now. On the vote the motion was passed unanimously.

Raoul Leblanc moved that \$1000.00 be given to the Airgun section to assist Emily Dean with her expenses related to attending the Junior World Cup ISSF Match to be held in Germany this spring. Seconded by Don Brown. Discussion ensued and Mike lutes mentioned that this junior athlete appears to have made a long lasting training commitment and should be supported if possible. Don Brown mentioned that some expected govt support will not likely be available and April mentioned Emily's commitment to sport development.

On the vote this motion carried unanimously

This money to be taken from the high performance athlete support money budgeted by the RNBRA.

That concluded our pressing business and I accepted a motion to Adjourn the meeting made by Steven Stewart at approximately 3:55 pm

Recorded by  
Mike Lutes